



SWIMMING POOL PERMIT APPLICATION

APPLICANT INFORMATION

APPLICANT/COMPANY:	CONTACT:
ADDRESS:	CITY/ST/ZIP:
PHONE:	EMAIL:
PLANS BY:	CONTACT:
ADDRESS:	PHONE:

PROJECT INFORMATION

LOCATION & DETAILS:

PROJECT ADDRESS:	SUBDIVISION:	LOT/BLOCK:
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TYPE OF PROJECT: (CHECK ALL THAT APPLY)

RESIDENTIAL
 COMMERCIAL
 SWIMMING POOL
 HOT TUB

SWIMMING POOL INFO:

TYPE OF POOL:
 ABOVE GROUND
 IN GROUND
 WALL TYPE:
 CONCRETE
 VINYL
 GUNITE

AREA OF POOL: PROJECT COST: \$

RESPONSIBLE PARTY FOR ISSUES OTHER THAN POOL (FENCING, GATE, ETC.), IF OTHER THAN APPLICANT:

HOMEOWNER:	PHONE:
FENCE CONTRACTOR:	PHONE:
ELECTRICAL CONTRACTOR:	PHONE:
PLUMBING CONTRACTOR:	PHONE:

SUBMITTAL INFORMATION

- ▶ **RESIDENTIAL SWIMMING POOL APPLICATIONS MUST INCLUDE 1 SET OF PLANS DRAWN TO SCALE AND 1 PDF SET (USB, CD OR EMAILED).**
IMPORTANT NOTICE: PERMITS WILL NOT BE ISSUED UNTIL HOMEOWNERS ACKNOWLEDGEMENT IS RECEIVED AND APPROVED.
- ▶ **COMMERCIAL SWIMMING POOL APPLICATIONS MUST INCLUDE 5 SET OF PLANS DRAWN TO SCALE AND 1 PDF SET (USB, CD OR EMAILED).**
COUNTY HEALTH DEPARTMENT REQUIRES A SEPARATE PROCESS AND FEES PRIOR TO REVIEWING AND APPROVING CONSTRUCTION DOCUMENTS. APPLICANTS WILL NEED TO CONTACT OKC – COUNTY HEALTH DEPARTMENT DIRECTLY AT (405)427-8651 TO OBTAIN MORE INFORMATION.
- ▶ **TO PROCESS YOUR PERMIT APPLICATION IN A TIMELY MANNER, IT IS ESSENTIAL TO PROVIDE COMPLETE AND ACCURATE INFORMATION.**
- ▶ **USE THE CHECKLIST BELOW TO VERIFY ALL PLAN REQUIREMENTS AND DOCUMENTS ARE INCLUDED WITH YOUR APPLICATION.**
- ▶ **ALL DOCUMENTS INDICATED MUST BE SUBMITTED FOR AN APPLICATION TO BE ACCEPTED AND SUBSEQUENTLY REVIEWED. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.**

PLAN & DOCUMENT INFORMATION

DIMENSIONED PLOT PLAN

- ▶ PROJECT ADDRESS
- ▶ LOCATION AND DIMENSIONS OF POOL AND EQUIPMENT MEASUREMENTS (IN FEET) TO PROPERTY LINES.

HOMEOWNER ACKNOWLEDGEMENT

- ▶ RESIDENTIAL ONLY
- ▶ PERMITS WILL NOT BE ISSUED UNTIL RECEIVED

PLAN REVIEW CHECKLISTS

	PLOT PLAN	H/O ACKNOWLEDGEMENT	DEED
RESIDENTIAL SWIMMING POOL	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMMERCIAL SWIMMING POOL	<input type="checkbox"/>	N/A	<input type="checkbox"/>

NOTE: A SAFETY CONSTRUCTION BARRIER MUST BE IN PLACE DURING CONSTRUCTION.

POOLS CANNOT BE OCCUPIED WITHOUT A CERTIFICATE OF OCCUPANCY ISSUED BY THE BUILDING & FIRE CODE SERVICES DEPARTMENT.

BY SIGNING THIS FORM, YOU ACKNOWLEDGE THE BUILDING PLANS SUBMITTED COMPLY WITH ALL REQUIREMENTS, APPLICABLE CODES, AMENDMENTS AND ORDINANCES SET FORTH BY EDMOND CITY COUNCIL.

APPLICANT SIGNATURE: _____ DATE: _____