

OMPA Rebate Program - 3rd Party Vendor Policy

Effective 01/01/2018

The term “customer” refers to the electric utility customer of the OMPA Member Municipality.

The terms “Third Party” and/or “Vendor” relates to any business entity engaged by the customer to perform work on their behalf. The Vendor shall not be engaged by, nor work for, OMPA.

OMPA remains wholly independent of the actions of the vendor and shall bear no responsibility for the actions or inactions thereof. OMPA shall not assist the vendor in any kind of calculation, manage the vendor, or assist the vendor in any manner towards the completion of the project. OMPA and its representative is prohibited from forming any kind of “relationship”, either formal or informal, with a vendor.

Either the customer or vendor may initiate a rebate application, must complete the application and return it to OMPA or the Member Municipality. Applications must contain the customer information, including a valid representative of the customer in the Contact Information section of the application. Vendor information must reside in the Contractor Information section of the application. Failure to follow this guideline will result in a request to correct the application and/or outright dismissal of the application. OMPA shall verify the application with the customer for legitimacy and accuracy before accepting an application or scheduling a survey.

OMPA will conduct a pre-work inspection and a post-work inspection independently of the vendor. The customer may have a vendor representative present during both inspections upon notification to OMPA. However, since the contract is between the customer and the vendor, the customer must coordinate with the vendor to meet an OMPA and customer representative during the period allotted.

Estimated rebates are based on internal and independent calculations of the current OMPA process. These are estimates only and not intended as an exact match to a vendor or customer estimation. All rebate calculations made by OMPA after the completion of a project shall be final.

OMPA shall release an estimated rebate amount to the customer only. The customer may release this information if desired.

OMPA shall not take part in any vendor negotiations, recommendation of vendors, opinions of vendors, or any other activity that could construe bias or participation in the actual resulting contract on the part of OMPA.

Regarding ongoing projects, OMPA requires vendors to have a customer representative included in emails, phone conversations, and in-person meetings.

All rebates issues pursuant to the successful completion of the program shall be made payable to the customer, and the customer alone.

An OMPA representative is available for clarification of the above policy and for questions concerning the DEEP Program.