

M E M O



TO:	Mayor and Council	CC:	Steve Commons	Andy Conyers
FROM:	Larry Stevens, City Manager		Jim Smith	Cinda Covell
DATE:			Steve Murdock	
			Natalie Evans	
			Casey Moore	
SUBJECT:	Monthly Progress Report – May 2020			

1. Sales/Use Tax

We are very pleasantly surprised by the latest sales tax numbers, which represent collections for the last two weeks in March and estimated collections for the first two weeks in April. *This was the first reporting period which reflects more meaningful information concerning the current COVID-19 situation.* While the numbers did decline, which everyone anticipated, *we only experienced a -3.09% decline from the same period a year ago.* We certainly feel blessed that Edmond had such a nominal decrease compared to almost every other city in the comparison group. Only Broken Arrow had a smaller decline (-2.25%), and as you can see many cities had much more significant impacts.

That being said, we do anticipate the next reporting period will reflect a more significant decrease. Sales tax collections for the first 11 months of the fiscal year reflect a 5.19% increase, well above the 2% budget projection.

Use tax revenue slightly increased for the second consecutive month, which was also not a surprise, as the YTD total went from 11.4% to 12.2%. The budget projection for use tax growth is 5%.

Combined sales/use tax revenue declined only slightly for the year, from 7.1% to 6.6%.

2. AMI/Smart Meters

You have approved the implementation of an Advance Metering Initiative (AMI) or Smart Meter system through multiple contracts. These include contracts with Landis and Gyr for software, electric, and water metering endpoints, and Smartworks for the Meter Data Management system. Our people have begun the training on these two platforms. They have established a target date of June 22 to have the User Acceptance Test (UAT) or pilot program gateways in place, along with some of the electric and water meter endpoints. When it has been confirmed that these endpoints are communicating correctly they will deploy the remaining UAT area meters before beginning to implement the system City-wide. The UAT will include about 530 electric meters and 240 water meters.

The estimated time frame for beginning city-wide installation is the fall of 2021 and the rollout will take up to 18 months.

The project will cost around \$16M, with costs to be split between the Electric and Water Departments.

3. Animal Welfare Expansion Project

This project is rapidly moving toward completion, which is now estimated to be mid-July. Interior work on both the new addition and original building is taking place, including the new entrance on the east side. Our staff and the volunteers have done an excellent job of working with the contractor in continuing to meet the needs of the animals and our community during the project.

Approximately 45 kennels will be added to the current 22 kennels to meet current and future animal housing needs. Also included in the project is the remodel of current facilities to better accommodate operational requirements. The cost is around \$4M, funded from the 2017 repurposed capital improvements sales tax.

4. Route 66 Trail

This ODOT-sponsored project is a 2.4-mile trail that will run near Route 66 (2nd St.) from Midwest to Post Road. Phase 1 is from Midwest Blvd. to the lake office. The 18-foot-wide trail will have 8 foot of dedicated space for pedestrians and 10 foot for bicycles. Phase 1 should be completed this summer. The projected time frame for Phase 2 is still being determined. There is a 9-month time frame for the entire project

The project cost is estimated at \$3.5M, with the City providing \$2.6M from the 2000 capital improvement

5. Traffic Signals & Turn Lanes for Exit/Entrance Ramps at I-35 & Covell

ODOT has reviewed the project plans with our people and the consultant, Triad Design Group. The comments required some modifications to also accommodate pedestrians through the intersections. Revised plans will be re-submitted in June, and upon ODOT approval the project will be advertised for bids.

As a reminder, we needed to accelerate the time frame for this project because of significant increases in traffic due to the major new activities in the area. This resulted in the City having to fund the entire cost, and \$3M has been allocated from the 2000 capital improvements sales tax.

Respectfully submitted,

Larry Stevens
City Manager