



2021 ANNUAL ACTION PLAN

Second Year of Five-Year
Consolidated Plan

City of Edmond, Oklahoma
Community Development Block Grant

10 S. Littler Ave
Edmond, OK 73083

Phone: 405.359.4694
Contact: Christy Batterson

christy.batterson@edmondok.com
www.edmondok.com

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

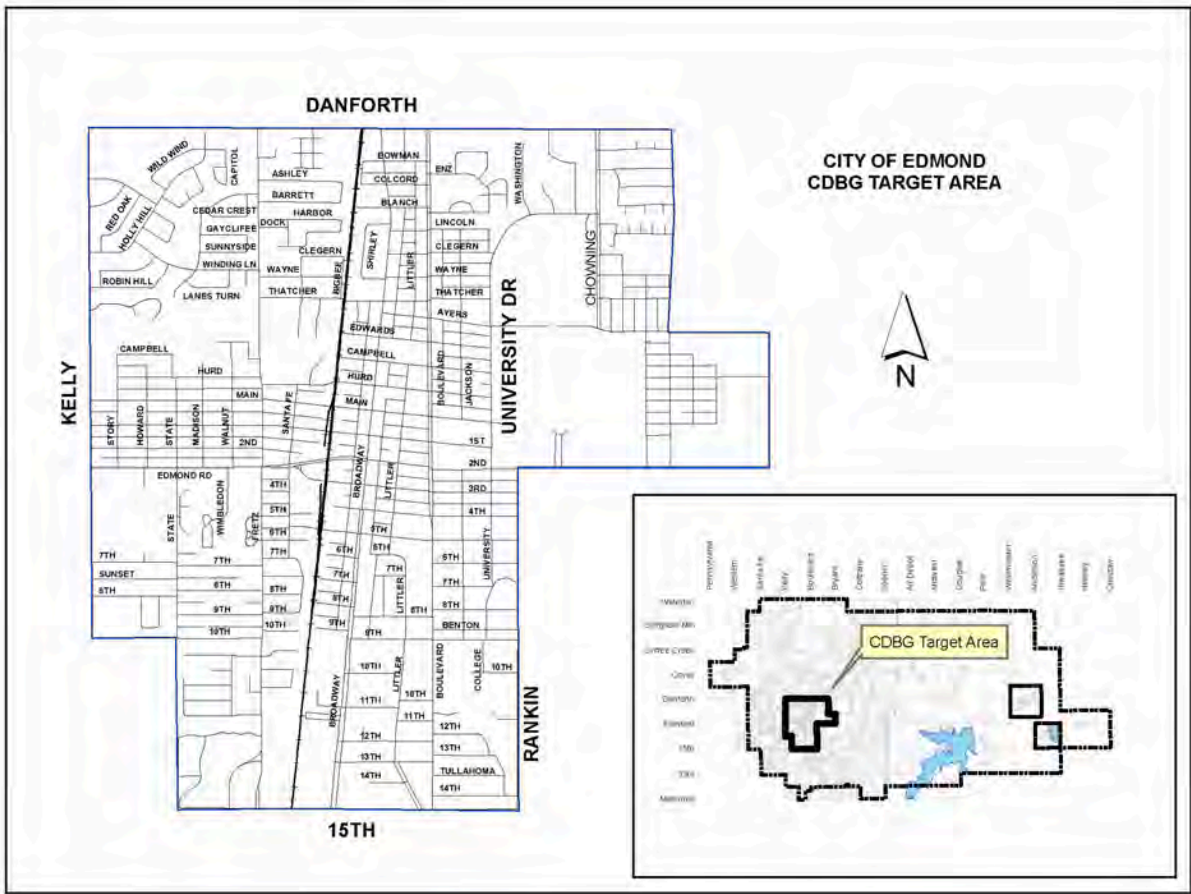
This document is the City of Edmond's Community Development Annual Action Plan for the FFY 2021. As required by the US Department of Housing and Urban Development (HUD), this document includes an Executive Summary and the Narrative Responses to Specific HUD Questions that Community Development Block Grant (CDBG) grantees are required to answer. A copy of this document may be picked up during regular business hours at the City of Edmond CDBG Office, 10 S. Littler, Edmond, OK.

For the 2021 Federal Fiscal year, the 2nd year of the 5-year Consolidated Plan, Edmond's allocations for the CDBG Program is \$527,493. Based on citizen input, local needs expressed by numerous social services, as well as housing, public transportation, and energy data collected by staff, the goals, strategies, activities, and services contained in this plan are designed to improve overall livability, with these 3 main objectives:

ACCESSIBILITY, CONNECTIVITY AND SUSTAINABILITY

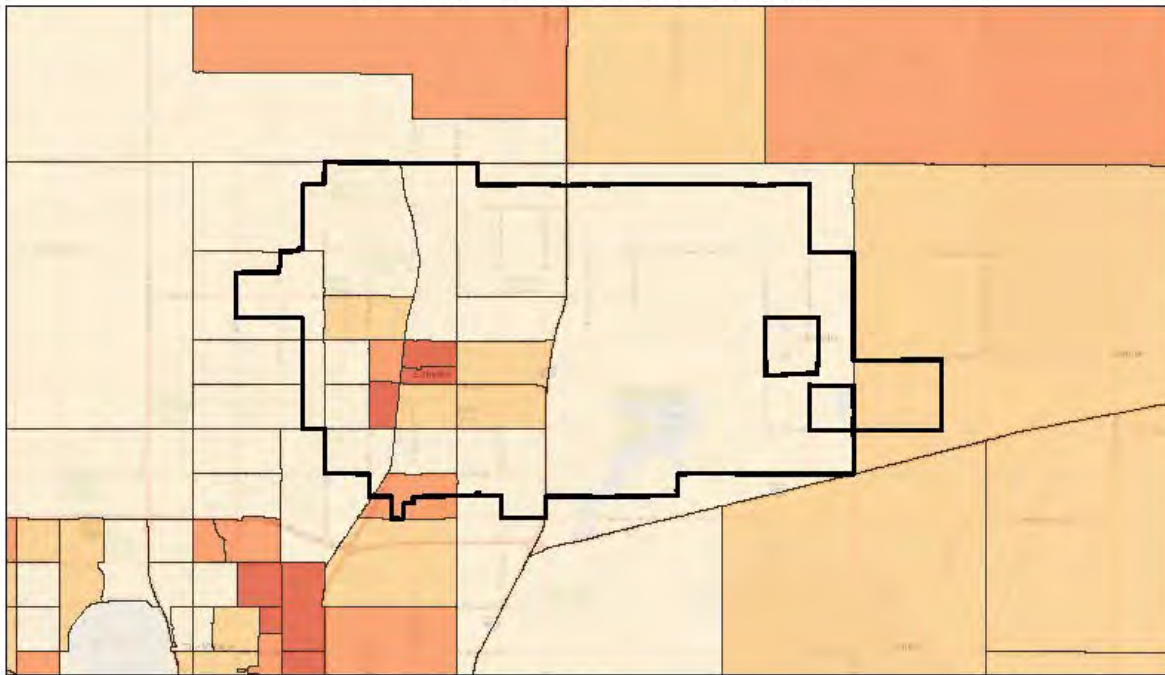
This document refers only to the CDBG program, as the City of Edmond does not receive a direct allocation of funds from HOME investment partnerships (HOME), Emergency Shelter Grant (ESG) and Housing Opportunities for People with AIDS (HOPWA). The City intends to work closely with existing networks to augment CDBG funds by seeking public-private partnerships, regional partners and competing for other federal, state and local resources.

The City of Edmond will pursue fair housing choice for its residents, using the recommendations presented in the 2019 Analysis of Impediments to Fair Housing Choice, that address the identified impediments. However, City government cannot bring about the change necessary to reduce or remove these impediments to fair housing choice acting alone. The City will need the support and engagement of private and public sector stakeholders and partners, fair housing agencies and its residents.

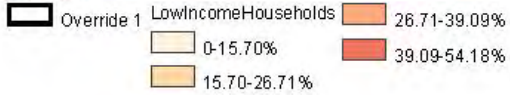


CDBG Target Area

CPD Maps - % Low Income Households



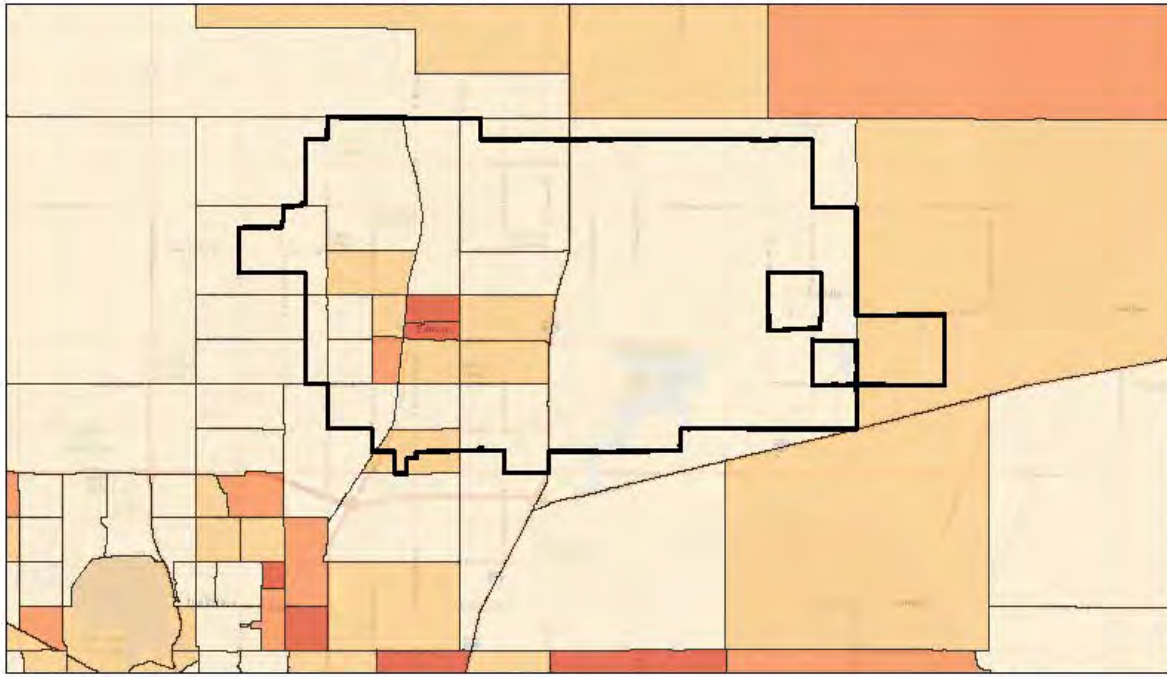
May 25, 2021



1:188,716
 0 1.25 2.5 5 mi
 0 2 4 8 km
Sources: Cui, HUIB, Garen, USGS, Marnig, INCISSE/ENR P, NSIC, Cui, Joon, MSU, Kai Chen (Hong Kong), Kai Houe, Kai (Frank), NGCC, Jo OpenStreetMap contributors, and the GIS User Community

%Low Income Households FY21

CPD Maps - %Extreme Low Income Households



May 25, 2021

Override 1

ExtremeLowIncomeHouseholds	15.77-25.18%
0-8.47%	25.18-38.75%
8.47-15.77%	

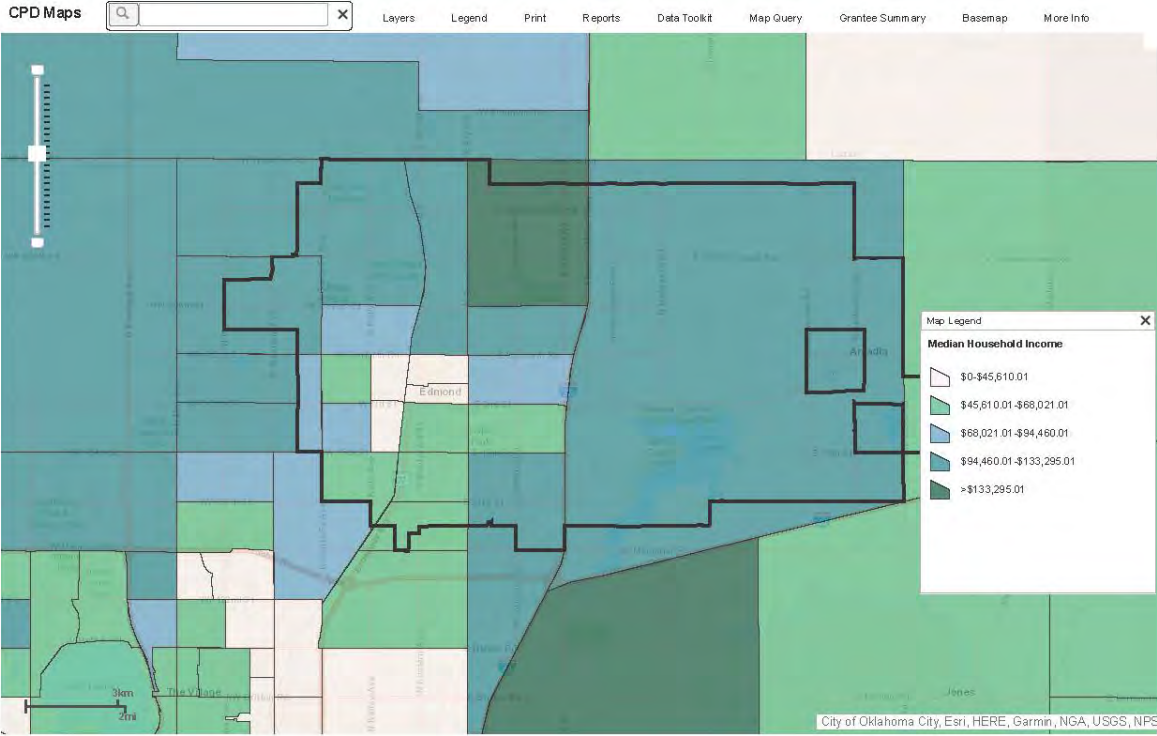
1:188,716

0 1.25 2.5 5 mi

0 2 4 8 km

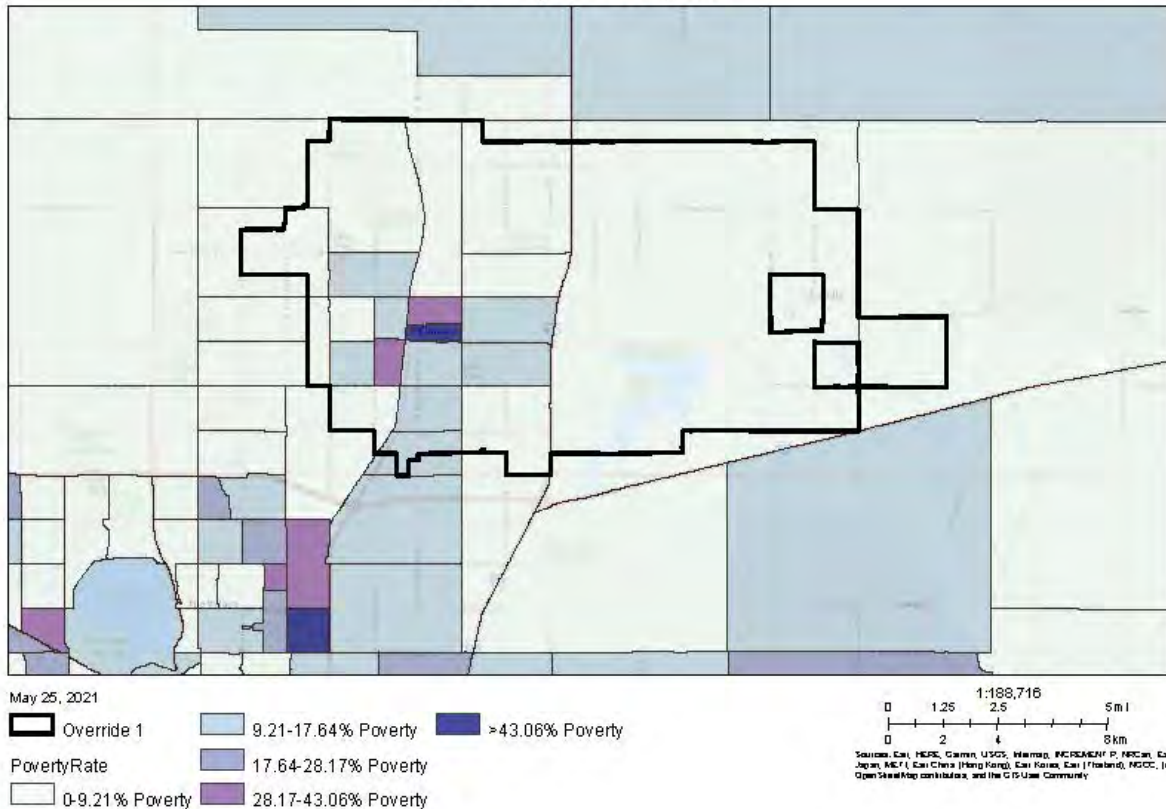
Sources: Cui, HUIB, Garen, USGS, Malaria, INCISSE/EM P, NSCAI, Cui, Jiao, MSU, Kai Chen (Hong Kong), Kai Hui, Kai (Frederic), NGCC, Jo OpenStreetMap contributors, and the GIS User Community

%Extreme Low Income Households FY21



Median Income FY21

CPD Maps - Poverty rate



Poverty Rate FY21

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

In 2019, the City of Edmond’s CDBG assistance will be directed throughout the City of Edmond; however, the majority of CDBG activities and proposed beneficiaries are within the Census Tracts and/or Block Groups where 51% or more of the total households have very low or low to moderate incomes. These Tracts and Block groups compose the City’s CDBG target area. Funding priorities are determined by utilizing a collaborative community process, analysis of community data and federal program regulations. As required, all CDBG activities meet at least of the three national objectives: 1) benefit to low and moderate-income persons, 2) the elimination of slum and blight, and 3) urgent need.

In order to aggregate results across the broad spectrum of programs funded by CDBG, the city adopted HUD’s program goals, projects, activities and outcome categories. Priorities are identified as High Priority– Activities to address this unmet need will be funded by the locality with federal funds, either alone or in conjunction with the investment of other public or private funds. Medium Priority– If funds

are available, activities to address this unmet need may be funded by the locality with federal funds, either alone or in conjunction with the investment of other public or private funds. Low Priority-Needs are not pursued by the City. However, it will consider certification of consistency for other entities applications for federal assistance.

The primary needs identified:

- The city needs to eliminate barriers and improve access to affordable, energy efficient and fair housing.
- Provide needed public and social services, especially for those with special needs.
- Address public infrastructure and multi-modal access to healthy foods, jobs, healthcare, recreation and education.
- Support neighborhood organization and community dialogue.
- Support small business development and expansion, commercial revitalization and job creation.
- Prevent and eliminate safety hazards and crime in the target area.

The City of Edmond wants to develop a viable community that will include; decent affordable housing, create a suitable living environment and expand economic development opportunities. To accomplish this we will focus our efforts on assisting persons at-risk of becoming homeless. This will also include projects and activities that improve safety and livability of neighborhoods, increase access to public and private facilities, reduce isolation of income groups, empower self-sufficiency for low-income person to reduce generation poverty and create or retain jobs in our community.

Goal #1	Eliminate barriers and improve access to affordable, energy efficient and fair housing.
Strategies	<ul style="list-style-type: none"> • Maintain current owner-occupied homes by providing owner-occupied housing rehabilitation (H) <ul style="list-style-type: none"> ○ Residential home repairs – emergency or bring up to Code ○ Energy efficiency, weatherization, and Energy Star Appliances ○ Handicap accessibility ○ Residential water conservation • Expanding homeownership opportunities by providing down-payment and closing costs assistance, as well as free homebuyer education classes (H) • Identify suitable land for the development of single and multi-family housing near downtown and transit (M) • Identify private partners, including non-profits, to encourage the construction of senior and special needs housing (M) • Provide residential code compliance assistance (M) • Support Fair Housing and Equal Opportunity education for all residents (H) • Continue to partner with UCO on Rental Housing Education Program (M)
Goal #2	Provide needed public and social services, especially for those with special needs
Strategies	<ul style="list-style-type: none"> • Promote and ensure access to public transportation services (H) • Fund programs that help low-income and at-risk children succeed in school (H) • Provide nutritious meals to senior citizens and mobility-limited residents (H) • Assist uninsured or underinsured residents with prescriptions and/or lab costs (H) • Promote Fair Housing, Equal Opportunity, and related education (H) <p>Facilitate annual meetings with social service agencies, schools, health professionals, and faith-based organizations to document local needs and services available (H)</p>
Goal #3	Address public infrastructure and multi-modal access to healthy foods, jobs, healthcare, recreation, and education.

2021 Goals Part 1

Strategies	<ul style="list-style-type: none"> • Evaluate existing infrastructure for gaps which inhibit safety and accessibility for all users and mobility levels (M) <ul style="list-style-type: none"> ○ Encourage consideration of all ranges of mobility and ages of those who do not or cannot drive an automobile ○ Encourage the incorporation of Complete Streets concepts which support greater connectivity and equitable transportation options • Evaluate street lighting and signage for safe travel between homes, grocery stores, parks, schools and transit stops (M) • Ensure access to public transportation through sidewalks, trails and/or bikeways (M) <p>Support the installation of a community garden for residents to tend and use as a source of healthy fruits and vegetables (M)</p>
Goals #4	Support neighborhood organization and community dialogue
Strategies	<ul style="list-style-type: none"> • Organize neighborhood forums at local parks which foster neighbor-to-neighbor communication. (M) Topics could include: <ul style="list-style-type: none"> ○ City services such as public transportation, recreation and energy audits ○ Neighborhood issues such as safety and crime ○ Personal/family issues such as budgeting, healthy marriages, parenting and nutrition. <p>Host community dialogue sessions about local and regional issues such as the growing elderly population, regional transit, sustainability, economic development and health equity (M)</p>
Goal #5	Prevent and eliminate safety hazards and crime in the target area.
Strategies	<ul style="list-style-type: none"> • Evaluate streets, sidewalks, lighting and signage for potential improvements that will prevent accidents (H) • Ensure a line of communication exists between neighborhoods and police (L) • Maintain a healthy and safe urban forest by removing dead, dying or diseased trees which can harm residents and/or personal property (H) <p>Support public awareness and enforcement of the city's property maintenance codes (M)</p>

NOTE TO HUD: FUNDING PRIORITIES are indicated at the end of each strategy: H-High, M-Medium and L-Low, some or all of which may change annually, depending on federal and local funds available. AFFORDABLE HOUSING is addressed in Goal #1 and COMMUNITY DEVELOPMENT in Goals 2-6. The documented goal for ADMINISTRATION and PLANNING is to ensure funds are allocated and expended in accordance with HUD regulations and Edmond's purchasing provisions. To accomplish this, the City will provide experienced staff with the training, tools and budget needed to carry out the tasks associated with the program.

2021 Goals Part 2

Sources of 2021 - 2022 Funds:	FY 2021 CDBG Allocation	\$527,493
	Previous year CDBG funds	\$100,000
	Total Proposed Budget	\$627,493

Summary of Allocations below:	Housing and Non-housing Funds	\$442,870
	Public Service Activities (15% max)	\$79,124
	Program Administration (20% max)	\$105,499
	Total Allocated	\$627,493

Projects	Budget	Number of
Housing Activities		
Housing Rehabilitation & Admin	\$397,870	12
Homebuyer Assistance	\$30,000	5
Non-Housing Activities		
Neighborhoods Tree Program	\$10,000	8
Demolition & Code Compliance	\$5,000	4
Public Services (15% max)		
UR Special Ministries, Inc.	\$18,000	1200
Edmond Mobile Meals	\$15,000	400
HOPE Center Medical Services	\$1,000	30
HOPE Center Rental Assistance	\$25,124	300
Project 66 Food Pantry	\$10,000	500
Edmond Public School Foundation	\$10,000	500
Administration (20% max)		
Fair Housing Administration	\$15,000	35
General Administration	\$90,499	N/A
TOTAL	\$627,493	2994

Proposed budget and beneficiaries 2021

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

An evaluation of past performance revealed that the majority of our goals were met or surpassed. The development of the Plan considers the city's limited CDBG resources of \$527,493 including reimbursed program funds annually. These funds are divided among competing needs in housing, neighborhood revitalization, community development, supportive public services and economic development. Additionally, housing rehabilitation and homebuyer assistance projects are labor intensive and steeped in federal regulatory requirements that necessitate constant "hands-on" implementation by limited city staff.

Obstacles to meeting the underserved needs:

- The availability of moderately priced housing units for residents to purchase or rent.
- The cost of owner-occupied housing requires significant subsidy to make housing affordable.
- Readily accessible data on homeless and special needs populations.

All goals achieved were 100% low to mod-income clientele.

CDBG staff strives to meet all CDBG program requirements while also following city and state mandated requirements. To ensure sub-grantee understand their responsibilities, staff provides training, and monitors projects regularly based on the type of activity and complexity.

The past needs are a basis for determining current needs. There continues to be a strong need for affordable housing and programs through CDBG housing rehabilitation, public services and homebuyers activities with the intent of accomplishing the stated goals.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Edmond's Citizen Participation Committee was formed to enhance coordination between public and assisted housing providers, private and governmental health, mental health, transportation and service agencies. Members of the CPC represent a cross section of community residents familiar with needs of low income populations and/or providers of direct supportive services to children, elderly, disabled, homeless and persons with HIV/AIDS living in Edmond.

The Committee's purpose is to encourage citizen input and provide an on-going open forum for citizen participation in the design, implementation and use of CDBG resources. The CDBG Coordinator attends

CPC quarterly meetings, meetings with other city staff and groups interested in seeing the City of Edmond assist the "at-risk" residents and any special meetings/hearings. Information gathered by staff ensures low-moderate income residents remain the overarching focus of the Plan and use of public resources.

The City of Edmond has adopted a Citizen Participation Plan. As required, the plan provides citizens with the city's process regarding:

- Anti-displacement
- Publication of the Consolidated Plan, and public hearings
- Access to meetings
- Comment periods
- Criteria for substantial amendments
- Reasonable notice and opportunity to comment on performance reports
- Public availability of the Plan
- Reasonable and timely access to information and records
- Technical assistance to low and moderate income groups
- Procedures regarding citizen complaints
- Process for proposed amendment

Reaching the public through news releases, website and posted notices of meetings, staff and CPC members host public input sessions to hear ideas and suggestion. Citizens attending the public input sessions or CPC meetings receive information about Edmond's CDBG Program, such as eligibility requirements, current activities, and eligible activities. This forum also provided an opportunity for interested citizens to ask questions and offer ideas about the city's community and economic development needs and the design and use of CDBG resources. The FFY2021 CDBG proposed budgeted projects along with proposed beneficiaries are handed for review by the CPC committee and citizens attending the public input sessions.

The City of Edmond advertised input sessions and the public hearing in the local paper, on the city-maintained website and through correspondence with various program partners and social service agencies.

Upon request, citizens, agencies and other interested parties are provided a copy of the Annual Action Plan. Copies are also available to the public at the CDBG office located at 10 S. Littler (Planning and Public Works Building).

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Through the public input sessions, CPC meetings and formal Public Hearings, the following needs, suggestions and comments were received. Many will be incorporated in the CDBG programs or activities, while other may not be eligible for CDBG. The city recognizes that additional sources of funds and partners may be necessary.

- Housing rehab, including handicap accessibility, weatherization and energy efficiency improvements.
- Continue funding for existing public services agencies that are the most successful in meeting needs and stretching the funds – Hope Center, UR Special Ministries, Edmond, Mobile Meals, Project 66 Food Pantry and Metro Fair Housing.
- Remove hazardous trees and plant new trees.
- Provide code compliances assistance as needed.
- Install and connect more multi-modal trails.
- Land use protection from further commercial development in single-family neighborhoods. (protect workforce housing)
- Accessible sidewalks to connect to schools, parks, transit stops, shopping, churches and the downtown area.
- Replace old water and sewer lines in older neighborhoods.
- Add street lighting in older residential additions.

6. Summary of comments or views not accepted and the reasons for not accepting them

There were no additional comments from the Citizens Participation Committee and from citizens in both public hearings for the 2021 Annual Action Plan.

7. Summary

The City of Edmond's main goal is to maintain a viable community. To enhance the delivery of plan activities and the effectiveness of its CDBG resources, city staff works with a broad network of public and private partners. This network spans nonprofit community and faith-based organizations as well as private sector entities such as lenders, realtors, clothing retailers, transportation enterprises, pharmacies and physicians. Each partner's specialized skills and expertise allow the city to broaden the use of its limited funding and address a wide variety of community needs and demands.

The City of Edmond reserves the right to make non-substantive changes to the Annual Action Plan without opening the Plan for public comment. Changes to the Plan which will require public comment period include a change which adds or deletes a priority, proposal of an activity that is not consistent with an existing strategy, or deletion of an activity that was previously included.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	EDMOND	Planning

Table 1 – Responsible Agencies

Narrative (optional)

Consolidated Plan Public Contact Information

Christy Batterson, CDBG Program Manager for the City of Edmond

10 S. Littler Ave, Edmond, OK 73034

405-359-4694

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

City Staff worked with the City of Edmond Citizens Participation Committee (CPC), public services and other city departments to develop the 2021 Annual Action Plan. Public and private entities that provide housing assistance, health services, social services and educational services were also consulted to identify unmet needs within the city limits. Agencies that will assist in the administration of programs and activities addressed in the Second Annual Action Plan are:

Community Development Block Grant of the City of Edmond

Metro Fair Housing of Greater Oklahoma City

Hope Center of Edmond

Edmond Mobile Meals

UR Special Ministries

Project 66 Food Pantry

Edmond Public School Foundation

Code Department of the City of Edmond

Urban Forestry Department of the City of Edmond

Edmond Economic Development Authority

Planning Department of the City of Edmond

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Edmond has a very strong commitment to agency coordination, and because of this commitment and the effort to bring community agencies and providers together has been very successful. There is a strong knowledge of community resources among the agencies, resulting in a strong referral network, effective discussions regarding needs analysis and service delivery resulting in minimal duplication of services. The city staff coordinates the efforts of the city, residents, civic and business leaders, housing providers, private and public agencies, health, mental/health and service providers in the implementation of this Plan and in coordinating collaborative conversations and efforts among agencies serving the homeless, veterans, youth, seniors, families, disabled, housing and shelter providers, health, mental health and at risk support providers. This coordination was accomplished through phone calls and in person meetings, email, consultations, existing communications, mail correspondence, community meetings and other events/activities throughout the year.

As a statewide public housing authority, Oklahoma Housing Finance Agency (OHFA) works with assisted housing providers to ensure that they are aware of and provide housing for voucher holders in their area.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Edmond's CDBG department has held or been in 12 meetings since October 2017 with different staff, public services, faith based groups and businesses for the homeless and underserved residents in Edmond, to try and get a better understanding of the homeless population and the needs of the homeless and underserved residents. Edmond does have an identified homeless population since January 2017. The City of Edmond conducted a Point-in-Time count in January 2021.

Edmond, as part of the Oklahoma City, MSA, refers homeless individuals and families to shelters within the Oklahoma City Continuum of Care (CoC). Local Edmond supportive service providers (Edmond Family Services, Hope Center of Edmond, Samaritan House, and Ministries of Jesus Clinic) address the needs of the city's homeless and at-risk of homelessness persons and families through coordination and referral to shelters and supportive service providers within the Oklahoma City Continuum of Care (CoC). The CoC is composed of a network of shelter, housing and homeless services providers organized as the Coalition to End Poverty. The purpose of the CoC is to end chronic homelessness through increasing the supply of affordable permanent supportive housing and reduce overall homelessness through an increase and better coordination of prevention programs.

Homeless prevention priorities focus on a more comprehensive approach to developing housing by providing safe and stable living environments and ensuring access to supports need to build or rebuild individual skills to reconnect with the larger community. On a day-to-day basis, the community supports the few "said to be", homeless persons and families through the HOPE Center, Breakfast on Boulevard, Project 66, Samaritan House, Shepherds of Love and Ministries of Jesus Health Clinic.

To support these priorities, the city uses CDBG funds to prevent homelessness by offering programs such as: owner occupied rehabilitation to protect existing housing stock making it more affordable, safer and stable and public services activities that provide transportation, nutritious meals to the homebound residents, food, clothing for children, youth and adults, prescription drug, rental assistance and medical lab assistance.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Edmond does not receive ESG funding.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	METRO FAIR HOUSING COUNCIL OF GREATER OKC
	Agency/Group/Organization Type	Services-Education Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Edmond contracts with the Metropolitan Fair Housing Council of Greater Oklahoma City to provide fair housing services, landlord-tenant education and mediation to Edmond residents, professionals, and legal staff. Fair Housing is a high-priority housing goal to ensure all Edmond residents have access to housing regardless of age, race, color, national origin, sex, familial status, disability and religion. With better education of fair housing tenants and landlords will understand what their responsibilities are.
2	Agency/Group/Organization	Hope Center of Edmond
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Health Services-Education Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Needs - Veterans Non-Homeless Special Needs At Risk Homelessness

	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The City of Edmond contracts with the Hope Center of Edmond for programs that benefit different types of clientele. The programs are rental and utility assistance to prevent homelessness, Medical services for either uninsured or underinsured to assist paying for prescriptions or lab cost, transportation in forms of gas cards to assist in their efforts to find and/or maintain employment, seek medical care and other local transportation needs and a food pantry. The Hope Center clientele consists of very low, low-mod-income persons/families. The Hope Center works with residents that have housing issues, being at-risk homeless, medical assistance, food, clothing, prenatal care for uninsured women, counseling, providing transportation gas cards, providing household items, assist with utilities and education. The Hope Center is one of our strongest networking centers and was consulted about the needs for our community and how we can connect through varies communication with other public services to supply the residents with the assistance they need. They assisted with creating a Resource Guide that Edmond uses to hand out to other public services, businesses, faith-based organizations and the police uses it to find services for the homeless and underserved residents.</p>
3	<p>Agency/Group/Organization</p>	<p>Edmond Mobile Meals</p>
	<p>Agency/Group/Organization Type</p>	<p>Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Health Neighborhood Organization</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Non-Homeless Special Needs</p>

	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The City of Edmond contracts with Edmond Mobile Meals to provide affordable, nutritious meals to homebound senior citizens and disabled residents. Mobile Meals was consulted about the growing need of seniors, persons with disabilities, persons with HIV/AIDS and the health issues that came about from being homebound in our community. What are their growing needs, housing, medical, and transportation? With the assistance of our networking with other public/private services that can assist them with some of the issues. CDBG with home rehabilitation, if they own their home and qualify with income limits, Citylink Edmond fare free bus system with paratransit door-to-door pickup and delivery to medical appointments, and other public services that provide food, clothing and free medical assistance. Mobile Meals volunteers check with the residents for any needs they might have and gives them a smile each day.</p>
4	<p>Agency/Group/Organization</p>	<p>UR Special Ministries</p>
	<p>Agency/Group/Organization Type</p>	<p>Services-Children Services-Persons with Disabilities Neighborhood Organization</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Non-Homeless Special Needs</p>
	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The City of Edmond contracts with U R Special Ministries Clothing Assistance Program. The objective of this service to build self-esteem of children between the ages of 3 to 9 with new clothing. They hold 3 distributions a year, Back-to-School, Winter and Spring. UR Special was consulted on the community children needs and how that could be improved to provide more families/children with proper clothing and to network the families with other public service needs.</p>

5	Agency/Group/Organization	Project 66 Food Pantry
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Edmond contracts with Project 66 Food Pantry to provide food to families, families with children, seniors, and the disable. The residents are allowed a choice of items based upon how many persons resides in the household. They shop in a grocery like atmosphere and are given the choice of what items to take home. It is based upon the "Waste Not Want Not" theory, so that the food given will be actually be consumed by the clients. They also use the Resource guide to assist them in getting other services available in Edmond.
6	Agency/Group/Organization	Edmond Public Schools Foundation
	Agency/Group/Organization Type	Services-Children Services-Education
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs

<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The Foundation fills in the gaps where resources fall short. Low-moderate income students in the Edmond Public Schools (EPS) district that meet the funding guidelines. School based programming for school readiness, mental health programming and social emotion learning will be targeted at schools with LMI families. Additionally, afterschool tutoring with teachers as needed. Currently 26% of EPS students qualify for free or reduced meals and this number is greater at Title 1 schools.</p>
---	---

Identify any Agency Types not consulted and provide rationale for not consulting

All agencies were included in the consultation process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	The Homeless Alliance	The Homeless Alliance assisted the City of Edmond with their second Point-in-time survey in January 2019. Again in 2021, they provided much needed information and training so that the survey would be conducted correctly. They also provided information about the homeless that many residents were not aware of and how the Oklahoma City Alliance assisted the homeless.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The city staff worked with the City of Edmond Citizens Participation Committee and other city departments to develop the Plan. Public and private entities that provide housing assistance, health services, social services and educational services were also consulted to identify unmet

needs within the city limits. The information gained was analyzed to determine how services were provided and the local networks that are being used to augment and coordinate the services.

The community shows great support for the CDBG program. Citizens are encouraged to contact city staff for information or to provide comments before or during the plan development. Reaching the public through news releases and posting of the notices of meetings, staff and CPC members host public input sessions to hear ideas and suggestions. To enhance the delivery of plan activities and the effectiveness of its CDBG resources, city staff works with a broad network of public and private partners. The network spans nonprofit community and faith-based organizations as well as private sector entities such as lender's, realtors, clothing retailers, transportation enterprises, pharmacies and physicians. Each partner's specialized skills and expertise allow the city to broaden the use of its limited funding and address a wide variety of community needs and demands.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of Edmond followed its Citizen’s Participation Plan (CPP) for involving its citizens in the preparation of the plan as well as determine the goals, objectives and outcomes. Specifically, citizens were notified on June 23, 2021 and June 30, 2021 for the first public hearing to be held on July 15, 2021 and for the final public hearing public hearing to be held August 9, 2021 at the City of Edmond City Council meeting. Citizens were notified of this hearing by posting of the meeting in the Planning and Public Works Building, City first Building, the Downtown Community Center, the Edmond Public Library, the City of Edmond's website and newspaper publication. The basis for goal setting was determined by the participation and comments received by the citizens of Edmond at the public hearings and CPC meetings.

CPC and Public meetings were held as follows:

July 15, 2021 Public Hearing CPP

August 9, 2021 Public Hearing at City Council

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
------------	------------------	--------------------	--------------------------------	------------------------------	--	---------------------

1	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	July 15, 2021	<p>Everyone present was given a copy of the 2021 Annual Action Plan Draft. Also handed out was the budget for 2021 for CDBG and the expenditure, so far, for 2020 FFY. The citizens comments were positive toward the 2019 Action Plan and they appreciated the program and what it does for the</p>		<p>https://agenda.edmondok.com:8086/print_all.cfm?seq=15561&reloaded=true&id=</p>
---	----------------	--	---------------	--	--	--

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
				City of Edmond.		
2	Public Hearing	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	August 9, 2021 in the Council Chambers with 30 present	There were no comments received.		http://edmondok.com/84/Agendas-Minutes

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Public Notice in the newspaper - Oklahoman			https://opa.eclipping.org/opa/legals/

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The 2nd Year CDBG Action Plan will cover the one-year period of October 1, 2021 to September 30, 2021. For the federal fiscal year 2019, Edmond’s CDBG allocation is \$527,493. The city has approximately \$436,032 of unexpended CDBG funds from previous funded years.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	527,493	0	100,000	627,493	0	The amount is based on an expectation the City of Edmond will use funds from previous years and current allocation funding

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how

matching requirements will be satisfied

There is not additional resources anticipated.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

There is not any publically owned land or property that will be used.

Discussion

Federal funds provided by HUD are utilized in several ways to leverage public and private resources. The City's down payment and closing cost assistance program assists in the achievement of home ownership, and has proven to be an attractive program that stimulates significant interest among private lenders.

The City will assist and/or support non-profit and for-profit development partners, with applications for state and federal funds or tax credits. "Soft" public financing tools and/or deferring and/or forgiving a portion of hard development costs reduces long-term debt amounts that are passed on to low-income residents in the form of more affordable payments or rents.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing Rehabilitation	2020	2024	Affordable Housing	City wide (determined by need and eligibility)	Housing Lead Base Paint	CDBG: \$347,870	Homeowner Housing Rehabilitated: 15 Household Housing Unit
2	Home buyer Assistance	2020	2024	Affordable Housing	City wide (determined by need and eligibility)	Housing	CDBG: \$30,000	Direct Financial Assistance to Homebuyers: 6 Households Assisted
3	Neighborwoods Tree Program	2020	2024	Non-Homeless Special Needs	City wide (determined by need and eligibility)	Neighborhood Tree Program	CDBG: \$10,000	Other: 10 Other
4	Code Compliance Program	2020	2024	Non-Homeless Special Needs	City wide (determined by need and eligibility)	Code Compliance Assistance	CDBG: \$5,000	Housing Code Enforcement/Foreclosed Property Care: 5 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	UR Special Ministries Clothing Assistance Program	2020	2024	Non-Homeless Special Needs	City wide (determined by need and eligibility)	Public Services	CDBG: \$18,000	Public service activities other than Low/Moderate Income Housing Benefit: 1000 Persons Assisted
6	HOPE Center Rental Assistance Program	2020	2024	Non-Homeless Special Needs	City wide (determined by need and eligibility)	Public Services	CDBG: \$25,124	Public service activities for Low/Moderate Income Housing Benefit: 500 Households Assisted
7	HOPE Center Medical Services Program	2020	2024	Non-Homeless Special Needs	City wide (determined by need and eligibility)	Public Services	CDBG: \$500	Public service activities other than Low/Moderate Income Housing Benefit: 30 Persons Assisted
8	Edmond Mobile Meals Program	2020	2024	Non-Homeless Special Needs	City wide (determined by need and eligibility)	Public Services	CDBG: \$15,000	Public service activities other than Low/Moderate Income Housing Benefit: 500 Persons Assisted
9	Fair Housing Services	2020	2024	Affordable Housing Non-Homeless Special Needs	City wide (determined by need and eligibility)		CDBG: \$15,000	Other: 35 Other
10	Project 66 Food Pantry	2020	2024	Non-Homeless Special Needs	City wide (determined by need and eligibility)	Public Services	CDBG: \$10,000	Public service activities other than Low/Moderate Income Housing Benefit: 500 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
11	Administration	2020	2024	Administration	City wide (determined by need and eligibility)	Code Compliance Assistance Housing Lead Base Paint Neighborhood Tree Program Public Improvements Public Services	CDBG: \$92,499	Other: 1 Other
12	CV - Edmond Public School Foundation	2020	2024	Non-Homeless Special Needs	City wide (determined by need and eligibility)	Public Services	CDBG: \$10,000	Public service activities other than Low/Moderate Income Housing Benefit: 3500 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Housing Rehabilitation
	Goal Description	<p>The objective of the CDBG Owner-Occupied Housing Rehabilitation (OOHR) Program is to rehabilitate homes to meet basic HUD and City building codes, with emphasis placed on structural safety, accessibility, sanitary conditions and energy efficiency. Applicants are placed on a first-come, first-served waiting list. The beneficiaries are low to moderate-income individuals and families. The homes will also be tested for Lead-Based Paint. If LBP exists, it will be abated. Only owner-occupied, single-family homes are eligible. Investment (rental) property is not eligible. The funds are secured by a second mortgage that is filed at the Oklahoma County Courthouse for the amount expended on each home. Payback is not required unless the property owner sells or leases the property within a five-year period.</p> <p>This program also includes the Emergency Repair Program that assists homeowners by addressing a specific urgent need in the home and handicap accessibility. A Reconstruction Program is also available for demolition and reconstruction of a housing unit on the same lot. Weatherization may be offered as well, for both owner-occupied and rental property.</p> <p>In rare cases, if reconstruction is deemed unfeasible, funds from this budget may be utilized for Housing Acquisition, which means CDBG funds would be used to purchase a different home for the applicant. In this case, the Citizen Participation Committee will approve the project and its parameters. A plan and budget amendment request will be submitted to the City Council and HUD for approval before proceeding.</p>
2	Goal Name	Home buyer Assistance
	Goal Description	<p>The purpose of this program is to assist homebuyers with down-payment and closing cost assistance, up to \$5,000, which will enable them to purchase a home in Edmond. (with the federal funding diminishing, this program has been limited to 2 homebuyers a year. With the CDBG funding declining this is one of the programs the CPC Committee recommended being limited with funding.) The HBA program consists of various qualifying requirements, such as income and ability to obtain a mortgage. First-time homebuyers are required to attend a homebuyer education class. Buyers are also required to put 1% down from their own accounts and have a professional home inspection conducted prior to closing. The assistance is secured by a forgivable second mortgage for a length of five-years. All recipients receive information on Lead-Based Paint Hazards.</p>

3	Goal Name	Neighborwoods Tree Program
	Goal Description	The objective of this program is to maintain a healthy and safe urban forest. This is done by trimming and/or removing hazardous trees, as well as planting new trees. With the help of the City's Urban Forestry office, last year, CDBG paid for the removal of hazardous trees in the Edmond CDBG Target Area. Hazardous trees not only pose a serious safety threat to people and homes, but when diseased can spread to otherwise healthy trees throughout the neighborhood. Given the value and cost of maintaining a healthy urban forest, this program has been set aside to assist property owners who cannot afford the tree trimming and/or removal.
4	Goal Name	Code Compliance Program
	Goal Description	The objective of this program is to assist low to moderate-income residents who have dangerous structures such as old sheds, garages and fences that need to be removed. These dangerous structures are often attractive to children, criminal activity and can also be a harborage for vermin and insects. They are also eyesores for the entire neighborhood. In conjunction with the new Neighborhood Improvement Program, Edmond's Code Enforcement officers and residents will help locate and identify these structures. The property owners will be contacted and if they are unable to comply because of financial or physical issues, contractors will be hired to remove the structures. Code Enforcement continues to be a community outreach program, assisting neighborhoods with preventative action to health and safety concerns of property. This program does not include demolition of homes.
5	Goal Name	UR Special Ministries Clothing Assistance Program
	Goal Description	The objective of this program is to build the self-esteem of "at-risk" children between the ages of 3 to 11, by furnishing new clothing. Clothing is given to boys and girls on three occasions during the program year, at Back-to-School, Winter, and Spring. Qualifying children receive an entire outfit, including a dress, shirt, pants, shoes, socks, shoes, underwear, pajamas and coats. Most of the clothing is purchased at or donated by local stores, but the dresses are made by volunteering seamstresses. In addition, the CDBG funds, UR Special receives private donations and in-kind contributions.
6	Goal Name	HOPE Center Rental Assistance Program
	Goal Description	The objective for this program is to prevent homelessness by assisting the HOPE Center in providing up to three times in a twelve month period, emergency stipend to renters who have received an eviction notice or are moving from transitional housing, an emergency shelter or a medical facility. Priority may be given to those with children or elderly in the home.

7	Goal Name	HOPE Center Medical Services Program
	Goal Description	The objective of this program is to assist qualifying persons who are either uninsured or underinsured and have no means to pay for prescriptions or lab costs. A local pathology lab and a local pharmacy assist qualifying applicants and the Hope Center of Edmond pays for the lab costs and prescriptions with CDBG funds. Most recipients are children and expectant mothers.
8	Goal Name	Edmond Mobile Meals Program
	Goal Description	The objective for this program is to assist Edmond Mobile Meals in providing affordable, nutritious meals to Edmond's homebound senior citizens and disabled residents. Volunteers deliver the meals 5 days a week to the clients' homes. The funds will be used for food supplies and food containers. More than 235 meals are delivered per day currently. Due to growth of the senior population, it is expected that demand for this program will increase dramatically in the next 2 to 10 years.
9	Goal Name	Fair Housing Services
	Goal Description	<p>In accordance with Title VIII of the Civil Rights Act of 1968 (Fair Housing Act) and the Oklahoma Fair Housing Act, another high-priority housing goal is to ensure all Edmond residents have access to housing regardless of age, race, color, national origin, sex, familial status, disability and religion.</p> <p>The City of Edmond contracts with the Metropolitan Fair Housing Council of Greater Oklahoma City to provide fair housing services, landlord-tenant education and mediation to Edmond residents. These services include mass dissemination of fair housing and discrimination information, education presentations, counseling, outreach and consulting. MFHC has trained, professional and legal staff that investigate housing discrimination and landlord-tenant complaints. In addition, MFHC provides fair housing presentations in Edmond with special emphasis on apartment complexes, property managers, university students, local high schools, real estate professionals and homebuyer education classes. The MFHC has also offered its services to assist the City of Edmond and the University of Central Oklahoma with a new Rental Education Program which began in the Fall 2008</p>

10	Goal Name	Project 66 Food Pantry
	Goal Description	Project 66 Food Pantry provides up to two weeks of food, a month, in a grocery like environment for low-mod families, seniors, and mobility limited residents to be able to choose the items they wish to take home. The number of items is based on family size. Research done by the "Waste Not Want Not Project" found that if people are given random selections of food without regard to their needs, tastes, habits, and circumstances that up to half the food given will not be consumed by the intended clients. Clients having the ability to choose what items they take home makes a huge difference in how much is being eaten.
11	Goal Name	Administration
	Goal Description	Administrative expenses associated with management of the CDBG program and the local fair housing efforts.
12	Goal Name	CV - Edmond Public School Foundation
	Goal Description	The Foundation fills in the gaps where resources fall short. Low-moderate income students in the Edmond Public Schools (EPS) district that meet the funding guidelines. School based programing for school readiness, mental health programming and social emotion learning will be targeted at schools with LMI families. Additionally, afterschool tutoring with teachers as needed. Currently 26% of EPS students qualify for free or reduced meals and this number is greater at Title 1 schools.

Projects

AP-35 Projects – 91.220(d)

Introduction

The City of Edmond has reviewed all proposed activities for eligibility under 24 CFR Subpart C and has determined eligibility under HUD guidelines as established for the Community Development Block Grant program (CDBG). The activities planned for this year will meet HUD national objectives; (benefit to low and moderate-income persons, the elimination of slum and blight and urgent need). The Annual Action Plan describes the City’s plans for the expenditure of federal dollars for the coming fiscal year.

The following projects of the 2nd Annual Action Year are consistent with those established in the Five-Year Consolidated Plan with an effective date of October 1, 2021 to September 30, 2022.

The program activities are outlined below as they relate to accessibility/availability connectivity and sustainability with regard to the decent housing, suitable living environment and economic opportunity.

The funding recommendations for the 2021-2022 Action Plan year were consider by the Citizen’s Participate Committee for the Community Development on July 15, 2021 and received their favorable recommendation.

Projects

#	Project Name
1	Project 66 Food Pantry
2	Hope Center Medical Services
3	UR Special Ministries Clothing Assistance Program
4	Fair Housing Services
5	Housing Rehabilitation
6	Home buyer Assistance Program
7	Neighborwoods Tree Program
8	Code Compliance Program
9	General Administration
10	Edmond Public School Foundation
11	Edmond Mobile Meals Program
12	Hope Center Rental Assistance

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved

needs

Basis for Category Priority

All allocation priorities support the overall priorities of the Consolidated Plan, CDBG assistance is made available throughout the City of Edmond, with emphasis on the CDBG target area.

Priority is assigned to objectives based on the amount of federal funds available, unmet needs identified in the preceding analysis as they relate to creating affordable owner housing, and in an effort to direct funds to public services that provide much needed support to low-mod income residents. Objectives that receive a ranking of high are the objectives that will be addressed through program activities funded in the Annual Action Year programs. Other criteria evaluated to provide a ranking of high priority include:

- Preservation of existing housing stock, particularly in the CDBG target area where the greatest concentration of lower income reside. Funding is allocated to fund rehabilitation of private homes, provide emergency home repair, exterior maintenance repair, and storm shelters.
- Fund non-profit organizations that provide assistance to low-mod income residents, senior citizens, mobility-limited residents, uninsured and underinsured residents with prescriptions and/or lab cost, food, clothing, meals, and promote fair housing.
- Provide funding to public facilities for improvements in gaps which inhibit safety and accessibility for all users and mobility levels. Which includes sidewalks, streets, lighting and signage that will prevent accidents and give more accessibility.
- Promote Fair Housing, equal Opportunity, and related education for all residents.
- Work with Edmond Public School Foundation in school readiness, mental health programming and social emotional learning.
- Maintain a healthy and safe urban forest by removing dead, dying or diseased trees which can harm residents and /or personal property.

Obstacles to Meeting Underserved Needs

The local and federal resources are insufficient to address all needs, even those of high priority. In some instances, there are perceptions in the community that affordable housing will decrease area property values and facilitate other societal problems. (NIMBY issues).

Other obstacles to meeting underserved needs include:

- There is limited land available in the city for housing and commercial development.
- The requirements around criminal, evictions and credit histories in rental housing placement and hoarding/housekeeping issues, as well as no cause eviction, in rental housing stability.
- The lack of availability of transportation, especially for residents with special needs and for second shift and weekend work, exacerbated by a regional mismatch in the balance of job

growth and housing development.

- Lack of downtown parking or a perceived lack of parking
- Community tension between the need for development and the desire to preserve the status quo, between the need to rehabilitate and maintain the housing stock and the desire for architectural and historic preservation.

AP-38 Project Summary
Project Summary Information

1	Project Name	Project 66 Food Pantry
	Target Area	City wide (determined by need and eligibility)
	Goals Supported	Project 66 Food Pantry
	Needs Addressed	Public Services
	Funding	CDBG: \$10,000
	Description	Provide low-mod income individuals or families with up to two weeks of food a month, in a grocery store environment. The number of items received is based on family size. The residents have the ability to choose what items they take home which in turn makes a huge difference in how much is being eaten.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	The estimated number of low-mod income individuals or families is 500 for the action plan year
	Location Description	
	Planned Activities	To provide funding for food supplies to Project 66 Food Pantry.
2	Project Name	Hope Center Medical Services
	Target Area	City wide (determined by need and eligibility)
	Goals Supported	HOPE Center Medical Services Program
	Needs Addressed	Public Services
	Funding	CDBG: \$1,000
	Description	To assist qualifying person who are either uninsured or underinsured and have no means to pay for prescriptions or lab costs.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	The estimated number of low-mod income individuals or families is 30
	Location Description	

	Planned Activities	To assist low-mod income individuals or families who are either uninsured or underinsured and have no means to pay for prescriptions or lab costs.
3	Project Name	UR Special Ministries Clothing Assistance Program
	Target Area	City wide (determined by need and eligibility)
	Goals Supported	UR Special Ministries Clothing Assistance Program
	Needs Addressed	Public Services
	Funding	CDBG: \$18,000
	Description	UR Special Ministries program helps to build self-esteem of "at-risk" children, of low-mod income families, between ages 3 to 11 by providing new clothing 3 times a year.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	The estimated number of children receiving clothing is 1000
	Location Description	
Planned Activities	To support UR Special Ministries by funding the purchase of new clothing for low-mod income families with children	
4	Project Name	Fair Housing Services
	Target Area	City wide (determined by need and eligibility)
	Goals Supported	Fair Housing Services Administration
	Needs Addressed	
	Funding	CDBG: \$15,000
	Description	Contracted with Metropolitan Fair Housing of Greater OKC to provide fair housing services including mass dissemination of fair housing literature, as well as presentations, homebuyer education, counseling, outreach and consulting with locate apartment complexes.
	Target Date	9/30/2022

	Estimate the number and type of families that will benefit from the proposed activities	35 residents are estimated to receive services from MFHC
	Location Description	
	Planned Activities	To provide fair housing services, landlord-tenant education and mediation to Edmond residents. The services include mass dissemination of fair housing and discrimination information, education presentations, counseling, outreach and consulting. To investigate housing discrimination and landlord-tenant complaints with their trained professional and legal staff.
5	Project Name	Housing Rehabilitation
	Target Area	City wide (determined by need and eligibility)
	Goals Supported	Housing Rehabilitation
	Needs Addressed	Housing Lead Base Paint
	Funding	CDBG: \$347,870
	Description	Provide rehabilitation, code upgrades, emergency repair, handicap accessibility and energy efficiency services for low and moderate income residents that own their home.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 15 owner-occupied homes will be assisted in this Action Plan Year
	Location Description	
	Planned Activities	Rehabilitate owner-occupied, single-family homes to need basic HUD and City building codes, with emphasis on structural safety, sanitary conditions, handicap accessibility (as needed) and energy efficiency. Homes will be tested for lead-based paint as required.
6	Project Name	Home buyer Assistance Program
	Target Area	City wide (determined by need and eligibility)
	Goals Supported	Home buyer Assistance

	Needs Addressed	Housing
	Funding	CDBG: \$30,000
	Description	Direct homeownership assistance for low-mod individuals and families. First-time buyers are required to attend a homebuyer education class, put 1% down and have the home inspected prior to purchase.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	The City will be assistance 5 low-mod income individuals or families for this action plan year
	Location Description	
	Planned Activities	Assist low-mod individuals or family homebuyers with downpayment and closing cost assistance, up to \$5,000.
7	Project Name	Neighborhood Tree Program
	Target Area	City wide (determined by need and eligibility)
	Goals Supported	Neighborhood Tree Program
	Needs Addressed	Neighborhood Tree Program
	Funding	CDBG: \$10,000
	Description	Provide assist to low-mod income individuals and families by removing or trimming hazardous or diseased trees and/or planting a tree. Hazardous trees not only pose a serious safety threat to people and homes, but when diseased can spread to otherwise healthy trees throughout a neighborhood.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	The estimated number of low-mod income individuals or families is 10
	Location Description	
	Planned Activities	To provide a healthy and safe urban forest by assisting low-mod income individuals and families with hazardous and diseased trees by having them trimmed or removed and /or by replacing the tree

8	Project Name	Code Compliance Program
	Target Area	City wide (determined by need and eligibility)
	Goals Supported	Code Compliance Program
	Needs Addressed	Code Compliance Assistance
	Funding	CDBG: \$5,000
	Description	To provide funding to low-mod income residents who cannot afford to remove blight and/or hazards posing a serious threat to their home or others in the community.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	The estimated number of low-mod income individuals or families in need of removing dangerous structures are 4 this action plan year
	Location Description	
	Planned Activities	To provide funding for low-mod residents owners for the removal of blight and/or hazards posing a serious threat to their home or others in the community
9	Project Name	General Administration
	Target Area	City wide (determined by need and eligibility)
	Goals Supported	Housing Rehabilitation Home buyer Assistance Neighborhoods Tree Program Code Compliance Program UR Special Ministries Clothing Assistance Program HOPE Center Medical Services Program HOPE Center Rental Assistance Program Edmond Mobile Meals Program Fair Housing Services Project 66 Food Pantry Administration

	Needs Addressed	Housing Public Services Code Compliance Assistance Neighborhood Tree Program Lead Base Paint Public Improvements
	Funding	CDBG: \$90,499
	Description	Administration for all CDBG programs and activities
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	The estimated number of low-mod income families included in the public services, housing rehab, fair housing, Neighborhood tree program, code compliance, homebuyer assistance is approximately 3,679
	Location Description	
	Planned Activities	Overseeing and monitoring: <ul style="list-style-type: none"> • Housing Rehabilitation • Homebuyer Assistance • Neighborhood Tree Program • Code Compliance • UR Special Ministries • Edmond Mobile Meals • HOPE Center - Gas Cards, Medical Services, Utility and Rental Assistance • Project 66 Food Pantry • Edmond Public School Foundation • Fair Housing
10	Project Name	Edmond Public School Foundation
	Target Area	City wide (determined by need and eligibility)
	Goals Supported	CV - Edmond Public School Foundation
	Needs Addressed	Public Services
	Funding	CDBG: \$10,000

	Description	The Foundation fills in the gaps where resources fall short. Low-moderate income students in the Edmond Public Schools (EPS) district that meet the funding guidelines and have the urgent need for internet access when not at school for homework and in the case of distance learning should there be a or virtual learning requirement due to the COVID pandemic. Funding will be utilized to provide internet access to low-income students who do not have it. A recent survey indicated that over 500 students in Edmond Public Schools do not have internet access when not at school.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	The estimated number of low-mod income students is 3000
	Location Description	
	Planned Activities	The Foundation fills in the gaps where resources fall short. Low-moderate income students in the Edmond Public Schools (EPS) district that meet the funding guidelines. School based programming for school readiness, mental health programming and social emotion learning will be targeted at schools with LMI families. Additionally, afterschool tutoring with teachers as needed. Currently 26% of EPS students qualify for free or reduced meals and this number is greater at Title 1 schools.
11	Project Name	Edmond Mobile Meals Program
	Target Area	City wide (determined by need and eligibility)
	Goals Supported	Edmond Mobile Meals Program
	Needs Addressed	Public Services
	Funding	CDBG: \$15,000
	Description	Edmond Mobile Meals provides affordable, nutritious meals and a smile to Edmond's homebound low-mod income senior citizens and disabled residents. Volunteers deliver the meals 5 days a week to the client's home.
	Target Date	9/30/2022

	Estimate the number and type of families that will benefit from the proposed activities	The estimated number of low-mod income individuals or families is 500 for the action plan year
	Location Description	
	Planned Activities	To assist Edmond's Mobile Meals by funding the cost of food supplies and food containers
12	Project Name	Hope Center Rental Assistance
	Target Area	City wide (determined by need and eligibility)
	Goals Supported	HOPE Center Rental Assistance Program
	Needs Addressed	Housing Public Services
	Funding	CDBG: \$25,124
	Description	To prevent homelessness by assisting the HOPE Center in providing emergency stipend to renters who have received an eviction notice or are moving from transitional housing, an emergency shelter or a medical facility. Priority may be given to those with children or elderly in the home.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	The estimated number of low-mod income individuals or families is 500 for the action plan year
	Location Description	
	Planned Activities	To assist low-mod income individuals and families up to 3 months in a twelve month period with rental assistance

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Edmond is 5th in population in the State of Oklahoma. The estimated population of the City for 2020 is 95,346 persons according to the 2021 ACS, located in 87.95 square miles, with 33,604 households. Edmond’s total minority population is around 24.6%. Edmond is contiguous to the state’s largest metropolitan community, Oklahoma City. Edmond is a largely mixed income city with higher education and lower poverty rates than the state as a whole.

CDBG assistance is directed throughout the City of Edmond: however, the majority of CDBG activities and proposed beneficiaries are within the Census Tracts and/or Block Groups where 51% or more of the total households have low to moderate income and the highest poverty rate. These tracts and Block Groups compose the City’s CDBG target area. This area is roughly bounded by Danforth to 15th Street, and Kelly Avenue to Chowning (west of UCO campus). The specific areas of the City with the highest percentage of low income households are Census Tracts: 108203, Block Groups 1, 2 and 3; 108208, Block Groups, 1, 4 and 5; 108207, Block Groups 1, 2 and 3; 108204, Block Group1; and 108201, Block Group 1 and 4.

These Census Tracts and Block Groups encompass the west and north sides of the UCO campus and surround the downtown core. These tracts also contain most of Edmond’s lowest property values, oldest homes and infrastructure, highest energy use per square foot and greatest potential for neighborhood revitalization and affordable housing construction. Much of these neighborhoods are owner-occupied; however encroachment by commercial and rental properties has caused a mix of uses and property maintenance concerns. The area’s grid streets, workforce housing and proximity to schools, churches and services, make it one of the most desirable places for single-parents, senior citizens, individuals with disabilities and others who do not drive or own a car and therefore rely on multiple modes of transportation, such as walking, bicycling or riding Edmond’s fare-free public transportation service, Citylink.

Geographic Distribution

Target Area	Percentage of Funds
City wide (determined by need and eligibility)	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The rationale of allocating investments in the CDBG target area is based on the levels of distress and high incidence of households living below poverty level in those census tracts. There is a disproportionate need existing among some of the minority groups, and specific census tracts housed

more minorities than others.

Discussion

The City of Edmond strives to invest 60% of federal CDBG dollars into Housing Activities, 5% in to Non-housing Activities, 15% into Public Services and 20% into Fair Housing and General Administration.

CDBG resources may be directed outside the target area based on individual household needs and the city's desire to continue to have affordable housing, economic opportunity and a suitable living environment available to low-mod income residents throughout the City.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Housing is the essence of the City of Edmond’s neighborhoods. Support for affordable housing allows elders to remain in their homes and neighborhoods they know. Homebuyer purchase and rehabilitation programs allow the next generation of residents to own and modernize older homes.

Affordable housing is a balance to economic development,. In boom times, affordable housing ensures that there is housing for workers and that rising prices do not displace residents. In a trouble economy, affordable housing development is an economic engine and it subsidizes ensure that low-income residents are not made homeless. Finally, the use of affordable housing to redevelop distressed neighborhoods prevents the loss of value of the surrounding properties and encourages long-term investment by other property owners.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	15
Special-Needs	0
Total	15

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	15
Acquisition of Existing Units	0
Total	15

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

All citizens of the City of Edmond have the right to live and raise their families in homes that are safe and sound, at a cost that allows them to afford the other necessities of life. The free market for housing is often not a fair market for low-income residents, including the elderly and disabled, as well as many workers whose wages have not kept up with housing cost. Without rehabilitation and/or general housing assistance, housing conditions will deteriorate or become expensive to maintain and push people from their homes and leave others with no homes at all.

AP-60 Public Housing – 91.220(h)

Introduction

Edmond does not have the adequate funding to assist the Oklahoma City Housing Authority in Oklahoma City.

As capital improvement funding from HUD continues to decrease, the Oklahoma City Housing Authority (OCHA) continues to struggle with deferred maintenance issues.

Actions planned during the next year to address the needs to public housing

Edmond’s CDBG funding will be used strictly for homeless prevention efforts in the form of emergency repairs to owner-occupied homes.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Not Applicable

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not Applicable

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Edmond relies on local nonprofits efforts, the Oklahoma City Continuum of Care (CoC) and the Coalition to End Poverty to address homeless needs of the city.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Edmond is prioritizing homeless and prevention activities by offering owner occupied rehabilitation, funding non-profit agencies for rental assistance, Fair housing and landlord-tenant education and public service programs that provide transportation, nutritious meals to homebound residents, prescription drug and medical lab assistance, and clothing to children. Additionally, the city will monitor any new LIHTC developments to identify if any units are set-aside for the homeless.

Addressing the emergency shelter and transitional housing needs of homeless persons

Not Applicable

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

As the Veterans Administration is part of the Journey Home effort, (located in the OKC Metro Area) veterans and their families are served by the program too with VASH and other veteran's housing resources used for housing support. Additionally, services can be provided to veteran's families by Goodwill through the Supportive Services for Veteran's Families program

Service providers in the community who partner with the City direct homeless persons to the appropriate services and financial assistance needed to achieve independent living. This may include assistance in obtaining permanent housing, medical treatment, mental health treatment, counseling,

supervision, and other government or private assistance available such as:

- • Medicaid
- • Supplemental Nutrition Assistance Program
- • Women, Infants and Children (WIC)
- • Federal-State Unemployment Insurance Program
- • Social Security Disability Insurance
- • Supplemental Security Income
- • Child and Adult Care Food Program
- • Veterans Services

The City of Edmond does receive ESG or Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH)

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The main service non-profit agency that Edmond has is the Hope Center for assisting low-income individuals and families avoid becoming homeless. They will work with the person, family or youth to assist then in getting in contact with the Oklahoma City (CoC) for addition assistance.

Discussion

Edmond's action to address and end homelessness is to:

1. Monitor the level of homelessness, chronic homelessness, and at-risk populations and their needs
2. Encourage and assist locally funded nonprofits to link with and access funding
3. Support local applications for state and federal homeless and at-risk funding
4. Link HOPE Center to the city's existing Section 42 LIHTC developments containing units dedicated to serving homeless under their Regulatory Agreements with the OHFA.
5. Undertake funding for CDBG emergency repairs and owner-occupied rehabilitation.
6. Encourage and assist locally funded nonprofits to access homeless funding.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Policies and ordinances adopted by the City are intended to protect the health, safety and public welfare of citizens and property. The City's policies and ordinances are not meant to create barriers to the development of affordable housing. Some policies and ordinances may result in an unintended consequence (i.e. increasing the cost to develop, maintain and improve affordable housing). The City attempts to limit or eliminate adverse impacts through review of proposed development code amendments prior to enactment, and by reviewing existing codes. One of the recent efforts to reduce regulatory barriers to affordable housing was the adoption of the International Existing Building Codes; this Code applies to multi-family housing and reduces financial barriers to renovating existing building by allowing great flexibility in materials used in the renovation.

Barriers to affordable housing can be directly related to the supply and demand issues we currently face. The need for housing is so great in this area that it causes the cost to acquire to rise. Some affordable housing in Edmond is not considered decent. The City of Edmond promotes decent affordable housing efforts but since there isn't any state, local or federal regulations on the conditions to rent, the barrier will be difficult to overcome.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City will continue to offer its owner-occupied housing emergency rehabilitation program and "whole" house rehabilitation (as funds are available). These programs play a key part in affordability because it allows an owner to stay in the home longer and decreases utility costs. Housing rehab extends the livability of a home, increases its energy efficiency and in some cases, makes the home more accessible.

In order to attract non-profit and for-profit development partners, as requested, the City will consider various alternatives to help off-set the high cost of land associated with the development of affordable housing. The City will provide a copy of the recent housing needs assessment, local ordinances, planning and zoning applications and assist and/or support them with applications for state and federal funds or tax credits. "Soft" public financing tools and/or deferring and/or forgiving a portion of hard development costs reduces long-term debt amounts that are passed on to low-income residents in the form of more affordable payments or rents.

Discussion:

The City of Edmond remains committed to ensuring equal housing opportunity for all persons. Proposed

Action Plan activities for 2021-2022 provide direct funding for the provision of fair housing training, compliance, and complaint processing functions. Staff will continue to monitor affordable housing barriers and provide resources where needed to ensure compliance.

AP-85 Other Actions – 91.220(k)

Introduction:

The local and federal resources are insufficient to address all needs, even those of high priority. In some instances, there are perceptions in the community that affordable housing will decrease area property values as well as facilitate other societal problems (NIMBY issues).

The City's CDBG resources this year will be spent to benefit low-mod income residents. The City will continue its commitment to the preservation of affordable housing and actions that will foster and maintain affordable housing in Edmond.

The activities listed in this Action Plan work to reduce the number of households in poverty; and with enhanced coordination with nonprofits partners, services will have a greater impact on this goal.

Actions planned to address obstacles to meeting underserved needs

Grant funds covered under the Consolidated Plan are utilized to provide services and activities that benefit the various segments of lower-income populations in a responsible and comprehensive manner. Funds are allocated to activities that are not duplicative or competitive. Funds are allocated to activities that are designed to serve all segments of the population in the areas of concentrated lower-income persons.

Through the next program year, the City of Edmond hopes to identify and address priority area of removal of architectural barriers and rehabilitation of existing owner units including emergency repairs.

The primary weakness in the delivery system is lack of funds to address the identified needs within the community. The City has and continues to address underserved needs by prioritizing the programs believed to provide the most benefit to the greatest number of lower-income residents in concentrated low-income neighborhoods.

The City will also continue to work with partners to examine obstacle such as benefits cliffs, and to advocate for appropriate policy changes. In addition, the City will encourage local agencies to explore ways to deliver services in a more cost-effective and efficient manner, as well as cooperate between agencies.

Actions planned to foster and maintain affordable housing

The City of Edmond continues its commitment to meeting housing needs during the first program year of the Action Plan. In an effort to continue with the goals of enhancing the housing sock throughout the city limits, the City of Edmond places importance on the housing priorities as identified in the

Consolidated Plan throughout the application process.

The objectives for the FY2021 program year is to perform owner-occupied rehabilitation to bring structures to housing quality standards, home repair projects for system replacements, emergency assistance and demolition for the elimination of blighted structures. The objective is to provide safe, decent, affordable housing to low-mod income families and individuals with an outcome of accessibility/availability.

Fair Housing Activities are funded with CDBG under General Program Administration. The services are provided by Metropolitan Fair Housing Council which investigates and reports on fair housing for the City to ensure equitable access and opportunity for all persons.

Actions planned to reduce lead-based paint hazards

In the years since the federal government's ban on the use of lead-based paint, the City has developed and implemented lead paint evaluation and mitigation policies. In turn, these polices were incorporated into the City's CDBG assisted affordable housing programs.

Due to the privacy laws at the State Department of health, Edmond did not receive data linking income and age of housing to the incidence of lead-based paint. There are approximately 1,855 units built prior to 1978 that may contain lead-based paint. Given the number of homes that have been rehabbed through CDBG and private investment, according to lead-abatement contractors, the estimate is likely less than 1,600 unit.

All existing dwellings constructed prior to 1978 receiving CDBG assistance undergo an assessment to determine the presence of lead-paint. All contractors and the rehab specialist, performing rehabilitation work in Edmond's CDBG Program are State Certified Lead-Based Paint Risk Assessors. Any CDBG-assisted dwellings determined to contain lead paint receive appropriate abatement measures using contractors licensed and certified to mitigate lead paint hazards.

CDBG assisted households with children 6 years of age and under are required to undergo blood lead screening to determine their level of lead exposure and results are subsequently reported to the Oklahoma State Department of Health. The City will coordinate its affordable housing activities with the Oklahoma State Department of Health's Childhood Lead Poisoning Prevention Program by asking households with children 6 years or younger to complete the Lead Exposure Risk Assessment Questionnaire in order to further identify children that may need to receive blood lead level testing.

Actions planned to reduce the number of poverty-level families

Although the city's rate of poverty is low, relative to the state. The negative effects on families and individuals is unacceptable. To reduce the incidence of poverty within the community, the city's goal is to improve the conditions in which low-income people live and support partnerships among providers of

service to low-income people.

Housing and Community Development Programs proposed by the city support these antipoverty goals.

Programs include:

- Owner Occupied Rehabilitation
- HOPE Center Rental Assistance
- Neighborwoods Program
- Code Compliance
- *For Children* - UR Special Ministries Clothing Assistance Program
- Hope Center - Transportation and Edmond's no-cost Citylink Transit System
- Hope Center - Medical Services Program (Prescriptions or lab costs)
- Edmond Mobile Meals
- Project 66 Food Pantry
- Consumer education about fair housing, housing counseling, and homeownership

Several social agencies in Edmond and Oklahoma County presently assist the homeless and persons/households who are below the poverty line. Edmond's policy is to work with local community based organizations to address poverty. The City strives to network with service providers, state agencies and community organizations to expand job opportunities and facilitate a cohesive antipoverty assistance network. Affordable housing production and preservation efforts will be coordinated and marketed through CDBG Subrecipients, the community and faith-based organizations.

Actions planned to develop institutional structure

A definite challenge for the Community Development department over the next 5 years will be to effectively adapt its institutional structure to meet the changing needs of a challenge fiscal environment. In a time of budget reduction, the department will need to find ways to implement, oversee and monitor programming more efficiently and more effectively to meet increasing demands for services and funding with significantly fewer resources.

Edmond plans to continue inviting organizations such as local and county governments, health department, non-profit providers, school representatives, community housing development organizations and state organizations to attend public hearings and meetings regarding the City's vision for a viable and urban community. We plan to encourage participation from each of the organizations to assist with achieving our vision.

Actions planned to enhance coordination between public and private housing and social service agencies

The Plan objectives that relate to extremely low, low-mod income, at-risk of being homeless, elderly,

families with children, single person households, person with mental and physical disabilities, persons with special needs, veterans and persons with HIV-AIDS focus on program activities designed to provide housing assistance, housing rehabilitation and social services to the underserved populations.

Discussion:

The City of Edmond expects to utilize its CDBG funds to assist extremely low, low, moderate, large families, individuals, families with children, elderly, veterans, person with mental, physical and developmental disabilities with public services, code compliances, neighborhood tree program, housing rehabilitation, lead base paint abatement, and fair housing. The CDBG funds will be used in the next 5 years to continuous look into ways to partner with the City of Edmond to install Safe Routes in low-mod neighborhoods to aide in mobility for the residents.

The challenge for the City and our non-profits agencies, will be to become even more creative in stretching resources and finding new solutions to funding and to meeting local needs. Agencies will be encouraged to enhance the collaborative efforts with other agencies,

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

In this section, the City addresses the program-specific requirements for the Annual Action Plan. The specific program addressed is Community Development Block Grant (CDBG).

CDBG assistance is made available throughout the City of Edmond, however most of the assistance is in the CDBG target area where 51% or more of the total household beneficiaries have low to low-to-mod incomes. The CDBG activities are, typically, under the national objective of benefit to low and moderate income households.

All program income is reported in IDIS and in financial reporting to HUD.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

The amount of urgent need activities is zero (0) at this time, subject to change if the need arises. The funding will be used for rehabilitation and repairs to homes to prevent homelessness.

The City of Edmond 2nd Year Annual Action Plan beginning October 1, 2021 ending September 30, 2022.

